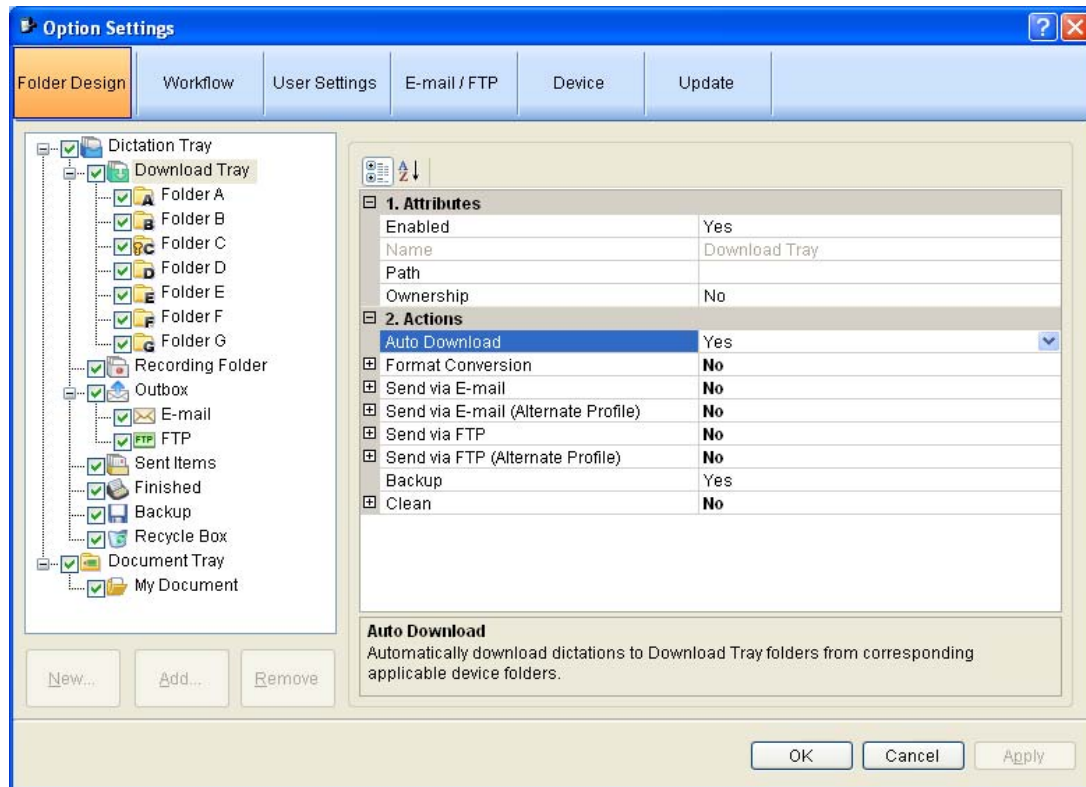


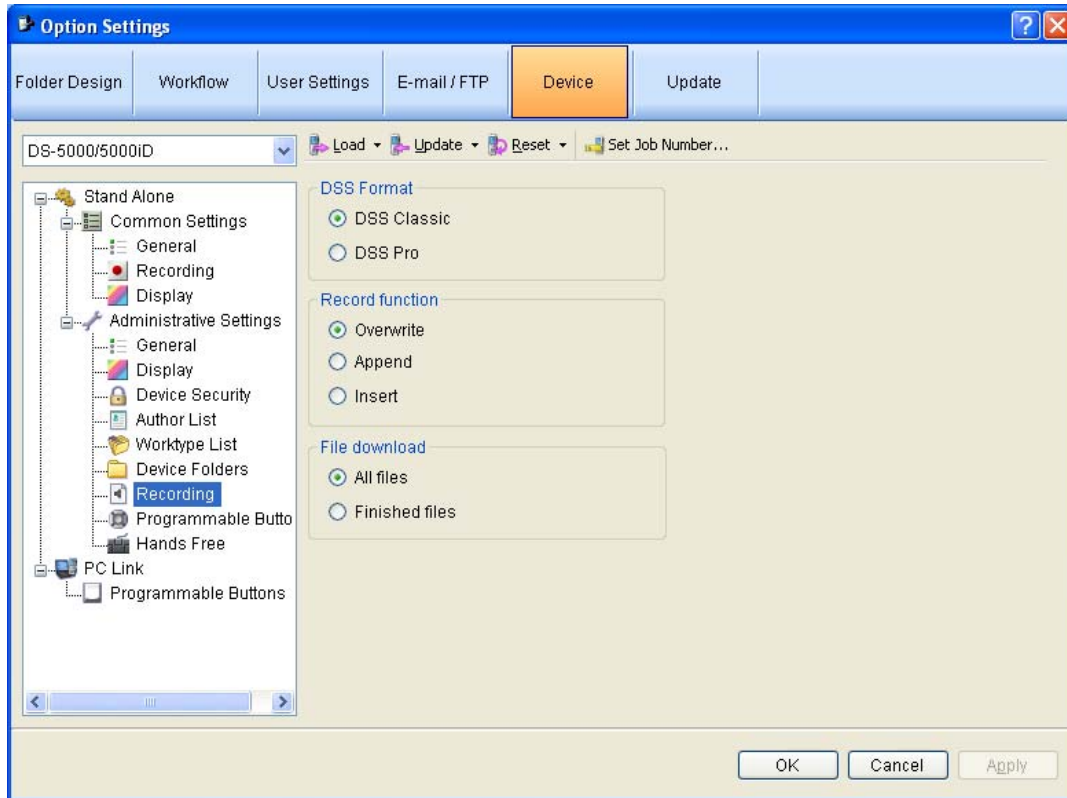
Question: How do I set the software to automatically download all files?



1. Select Tools/Options
2. Select the Folder Design Tab
3. Highlight Download Tray
4. Set Auto Download to Yes

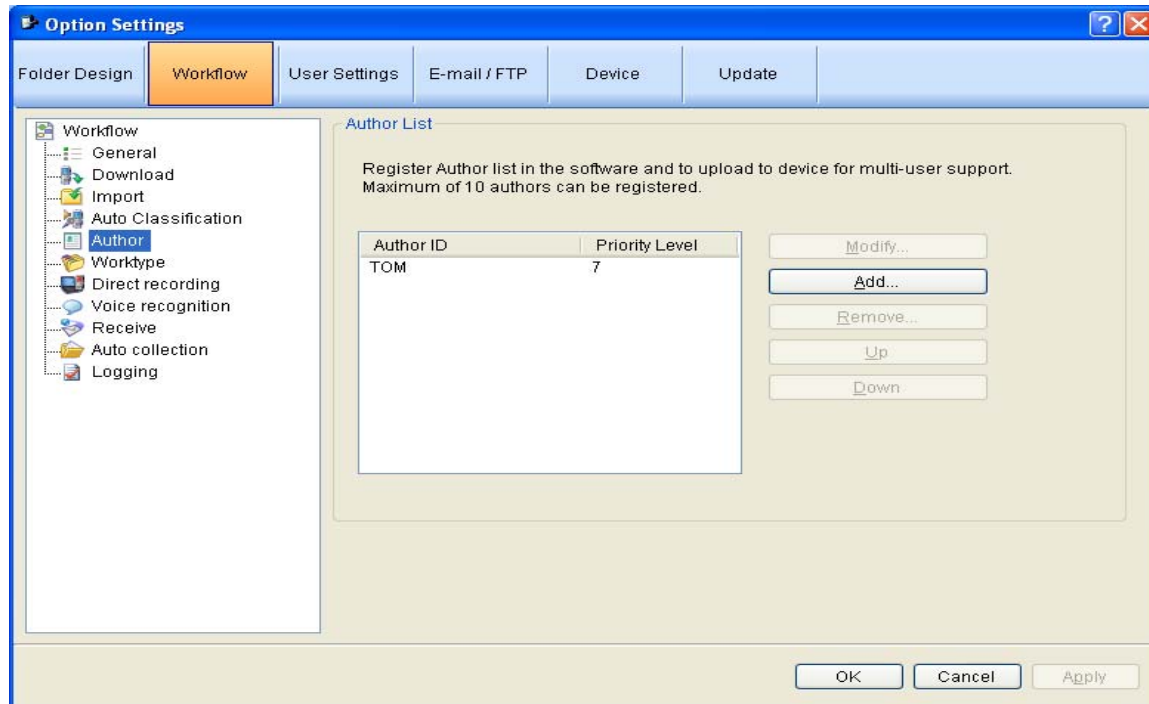
Note: To set only specific folders to auto download - highlight only that folder.

Question: How do I change the recorder to Classic .dss file mode?

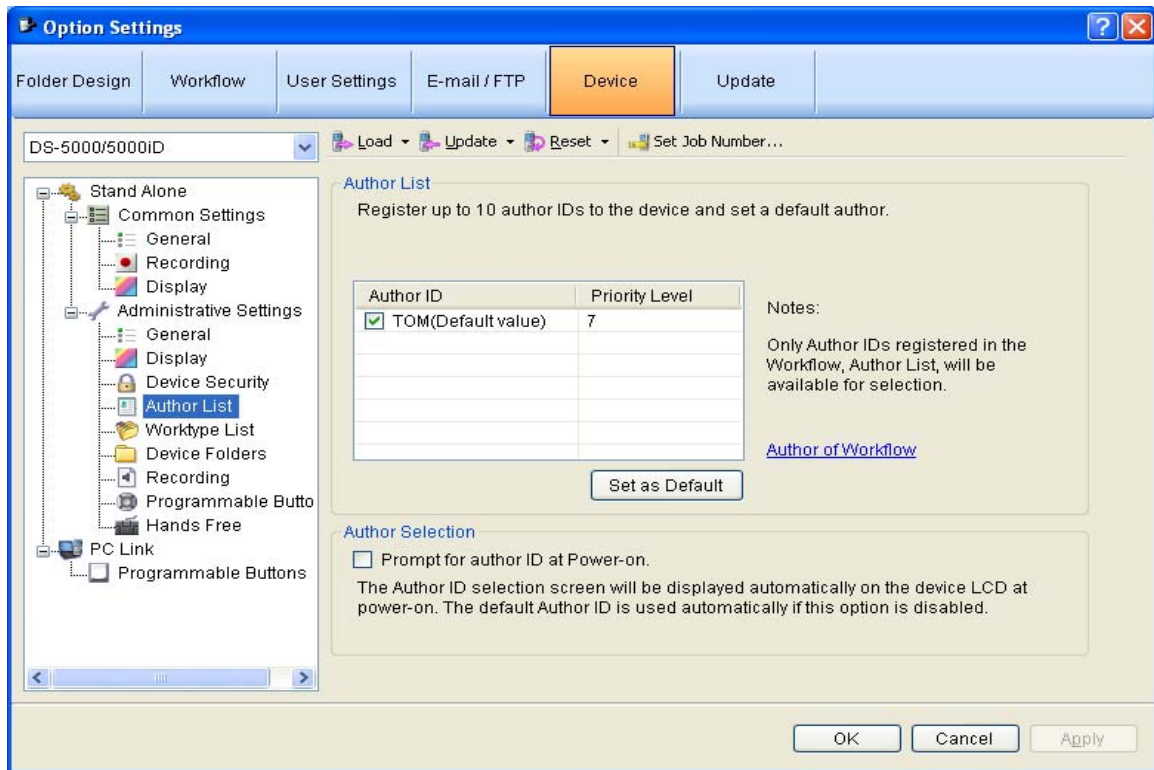


1. Select Tools/Options
2. Select the Device Tab
3. Highlight Recording below Administrative settings
4. Select DSS Classic

Question: How do I set the Author ID (or Work type) on the recorder?

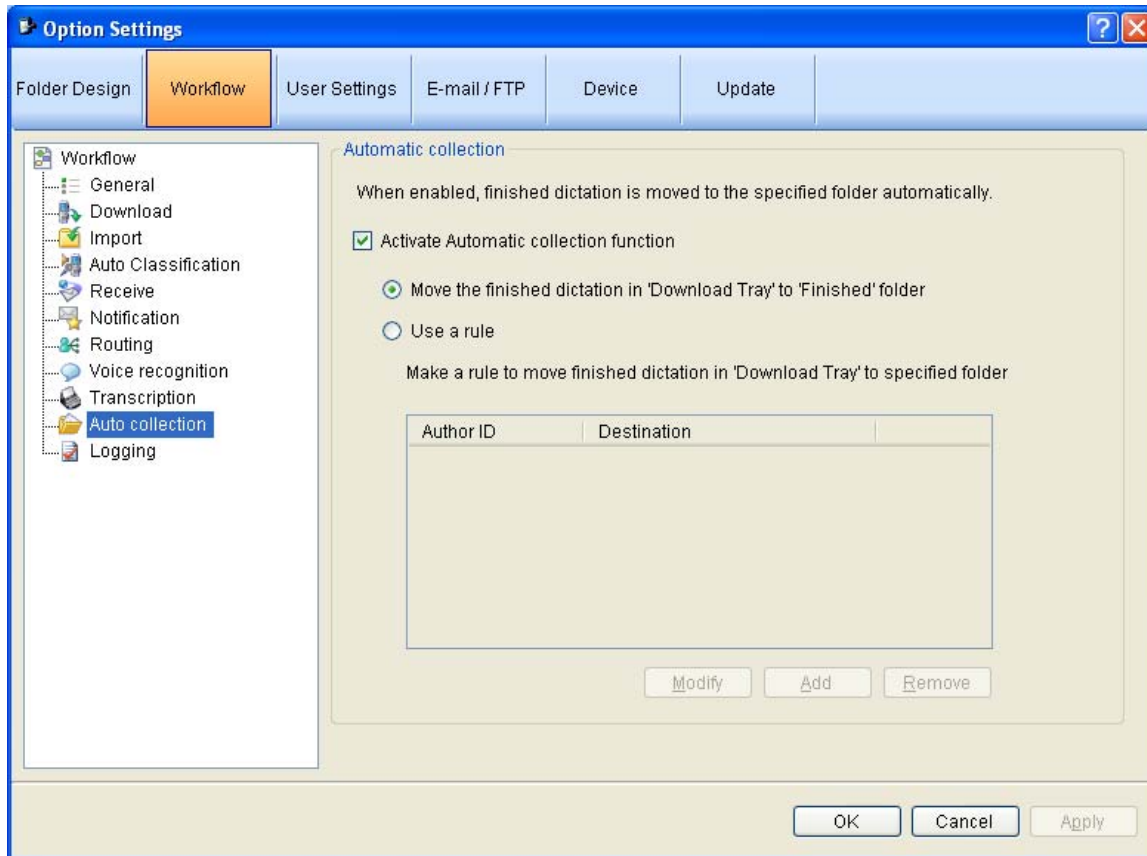


1. You must first add the author (or work type).
2. Select Tools/Options
3. Select the Workflow Tab
4. Highlight Author (or Work type) and Select Add



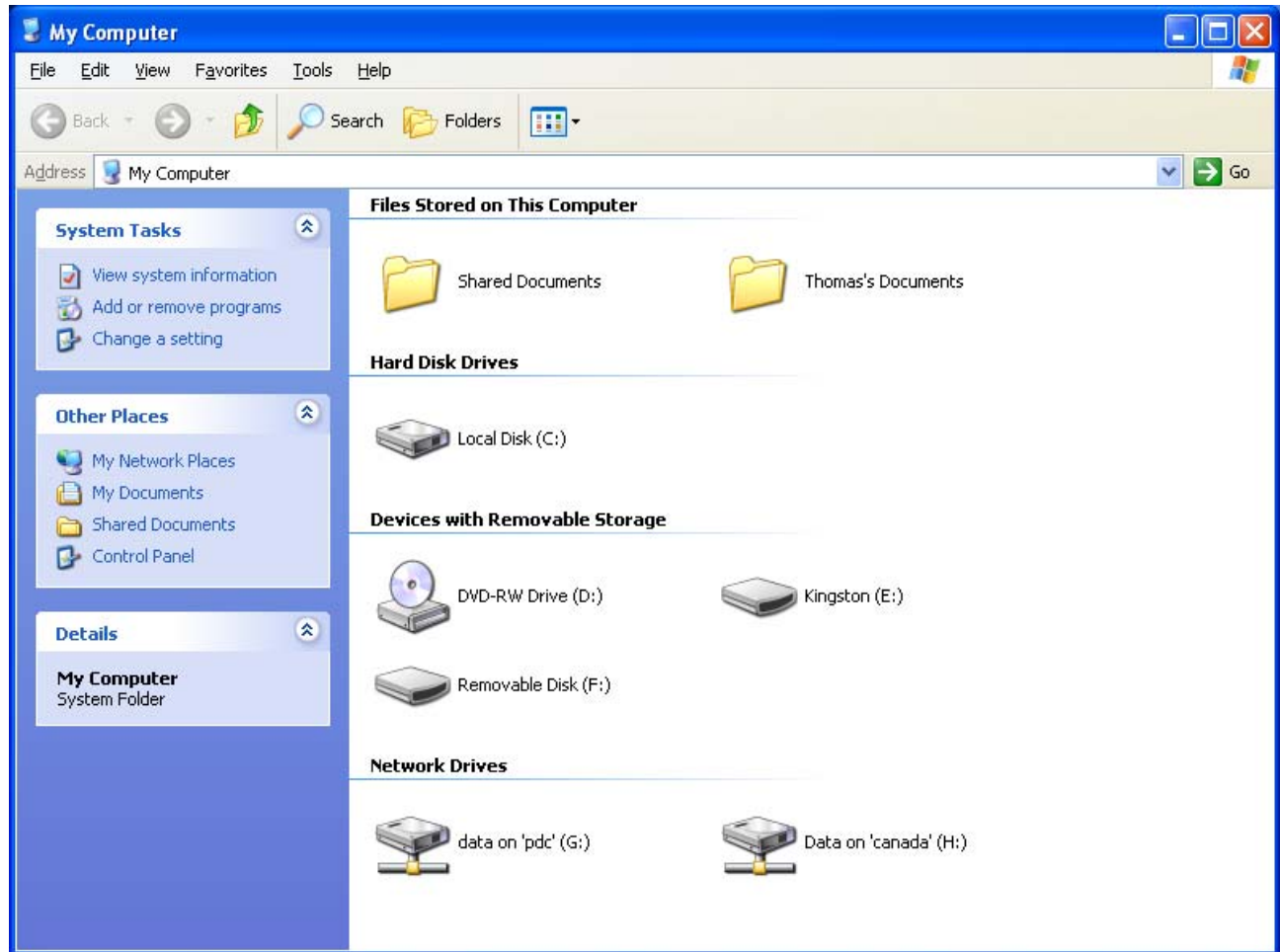
1. Now select the Device Tab
2. Highlight Author (or Work type) and select Update.

Question: Finished files don't move to the finished folder in the Transcription Module.



1. Turn on Auto Collection
2. Select Tools/Options
3. Select the Workflow Tab
4. Highlight Auto Collection
5. Activate Auto Collection

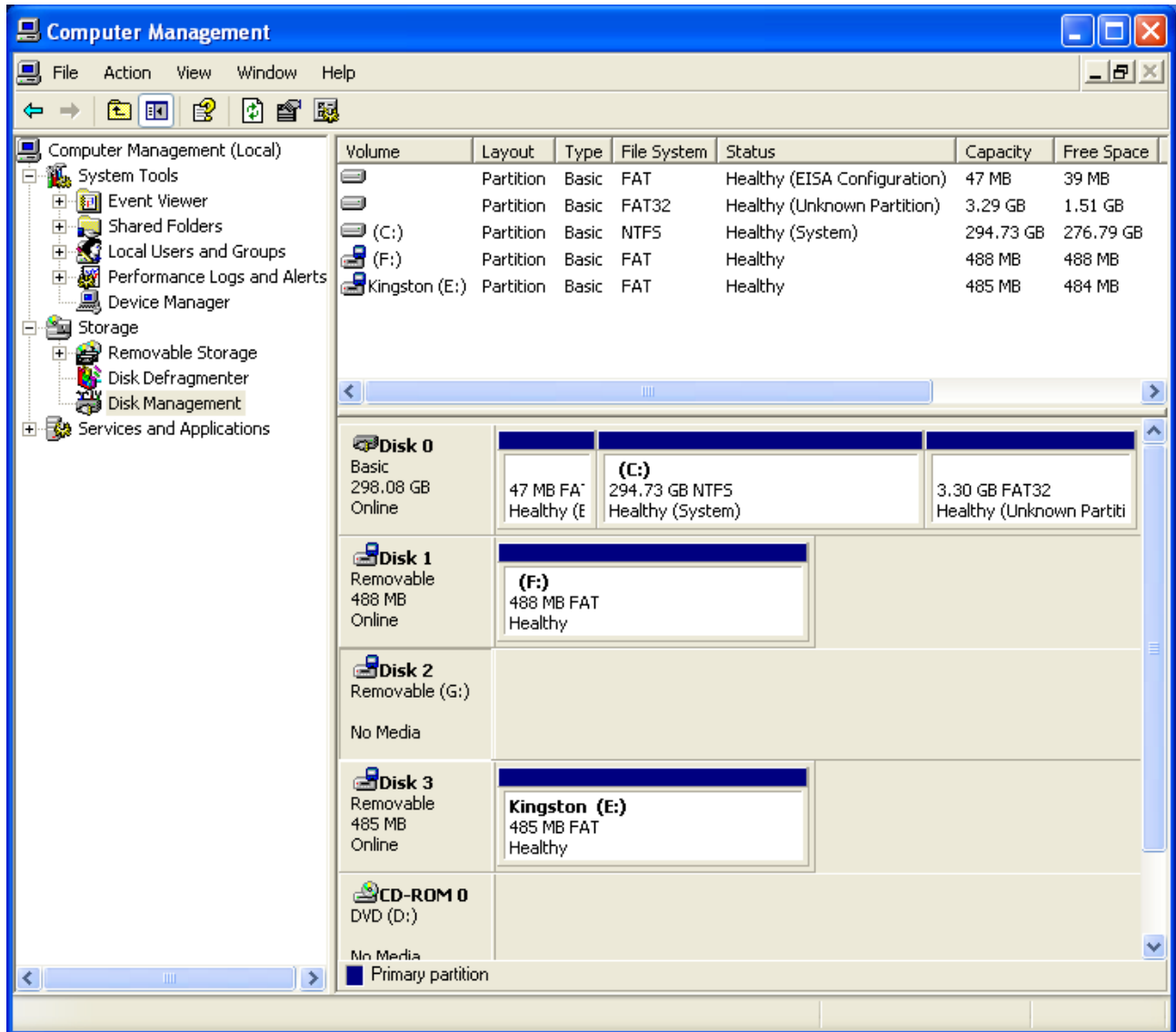
DS-5000 Recorder will not download. Recorder is not detected.



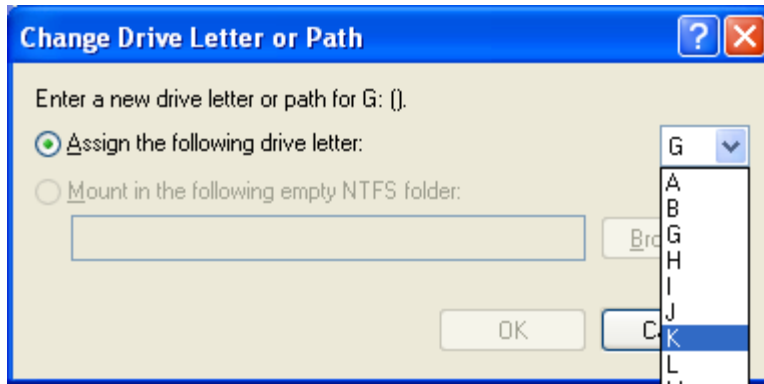
1. Connect the DS-5000 to the PC.
2. Open My Computer
3. You will notice under devices with removable storage, a CD drive D, a Kingston memory stick E, and removable disk F.
4. Also notice Network Drives G and H.

Note: The issue here is the DS-5000 needs 2 Drive slots. These are automatically assigned by Windows. In this case, Windows has assigned drives F and G to the recorder. Windows does not take into consideration network drives. Since Drive G is already in use, we have a conflict.

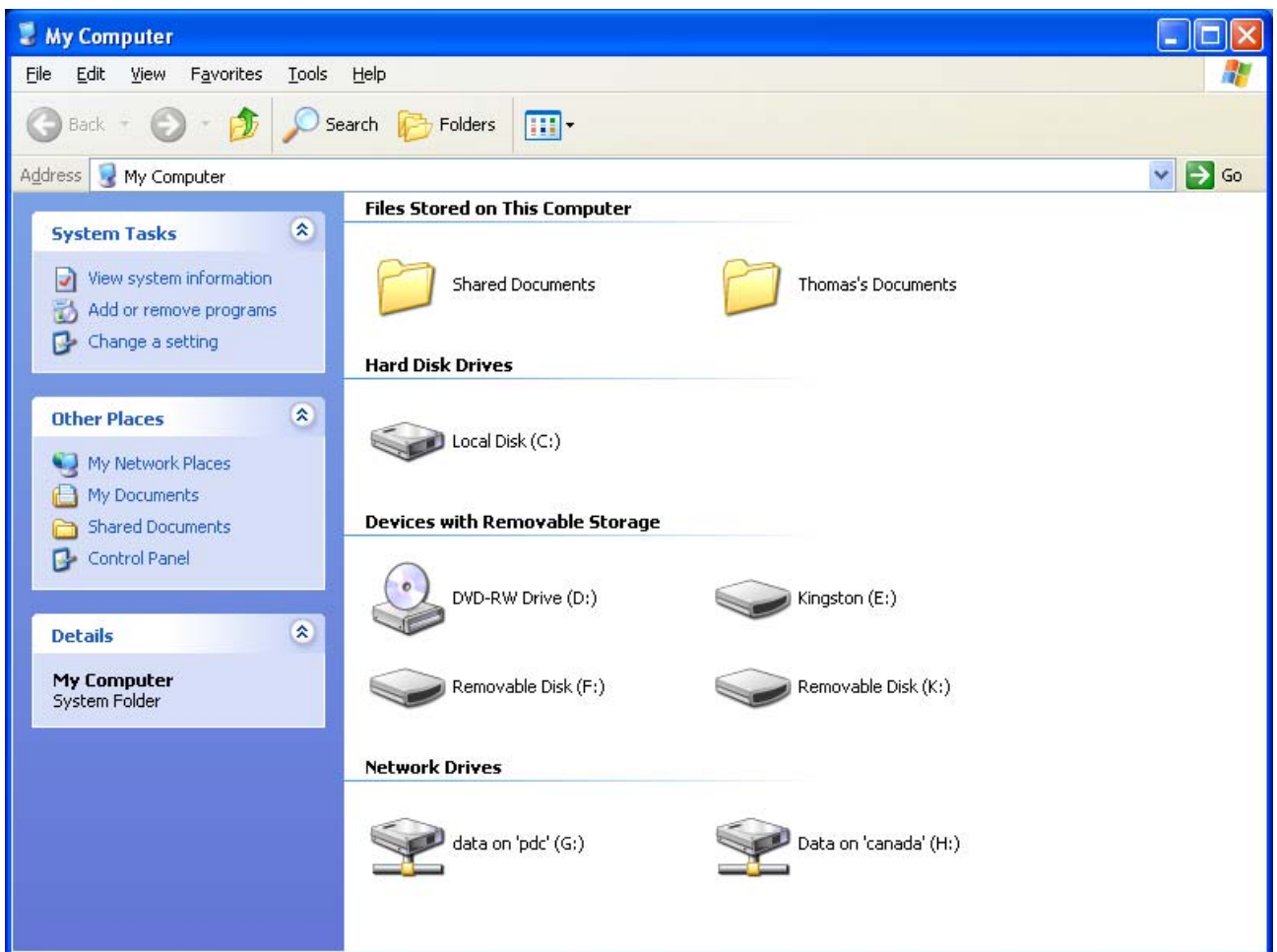
Solution: Reassign a new drive letter



1. Right click on My Computer
2. Select Manage
3. Highlight Disk Management
4. Notice Disk 2 Removable (G)
5. Right Click on Disk 2 and select Change Drive Letter or Path
6. Select a new UNUSED drive letter.



7. Select Change



1. Note: Removable drives F and K are listed.
2. The Olympus DS-5000 should now download properly.